

How To View Missing Documents (Financial Aid) in Wolf Tracks

Figure 1 From the Financial Aid Home screen, click **Financial Aid** via the top Navigation Pane. This will open a dropdown menu. From here, select **Required Documents**. **Figure 2** Alternatively, click **Complete required documents** via the Checklist located on the Home screen.

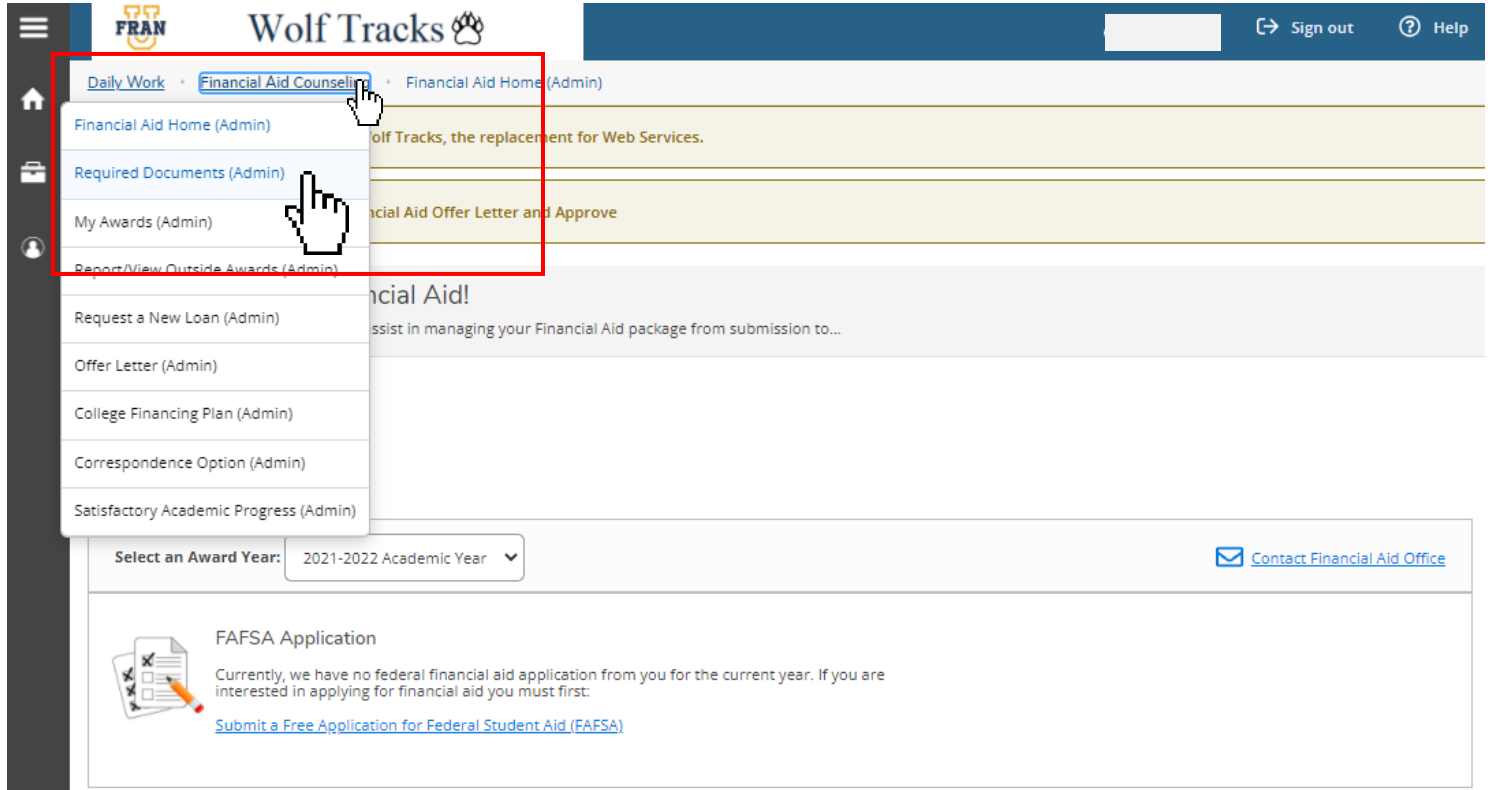


Figure 1

Checklist	
⚠️ Action Needed	Submit a Free Application for Federal Student Aid (FAFSA)
⚠️ Action Needed	Complete required documents
🔄 In-Progress	Your application is being reviewed by the Financial Aid Office
✅ Completed	Review and accept your Financial Aid Award Package
⚠️ Action Needed	Review and sign your Financial Aid Offer Letter

Figure 2

Figure 3 Select the Award Year for the documents you wish to view. You can review an explanation for each document requested in the Explanation column, and some documents will have external links to the document.

To submit a document, access it via the Explanation column, or find it on the FranU Financial Aid Forms webpage.

Please submit all documents: in person, via email to financial.aid@franu.edu, or fax to 225-490-1632.

The screenshot shows the 'Required Financial Aid Documents' page for a user named 'Red Test'. At the top, there is a navigation bar with 'Daily Work', 'Financial Aid Counseling', and 'Required Documents (Admin)'. Below this are two alert banners: 'Welcome FranU Students to Wolf Tracks, the replacement for Web Services.' and 'Alert: Please review your Financial Aid Offer Letter and Approve'. The main content area features a table with columns for Document, Explanation, Due Date, Status, and Attachments. A dropdown menu for 'Select an Award Year' is set to '2021-2022 Academic Year'. The table lists three documents: '21-22 Isir (fafsa Results)', '21-22 Franu Data Form', and 'Entrance Loan Counseling'. The 'Status' column for the first two documents shows 'Received'. The 'Explanation' for the '21-22 Franu Data Form' includes a link 'Complete this form'. A 'Contact Financial Aid Office' link is visible in the top right of the table area. Red annotations point to the 'Award Year selection' dropdown, the 'Document status column', and the 'Link to form'.

Document	Explanation	Due Date	Status	Attachments
21-22 Isir (fafsa Results)	The school has received your FAFSA results.	02/11/2022	Received	
21-22 Franu Data Form	This form is used to verify your enrollment. The counselor uses this form to process your file correctly. You should expect an ... more Complete this form			
Entrance Loan Counseling				

Figure 3